

# Report of Round Table Coordinator

## 20 to 20

Due By: JUN. 30

Please see the reverse of this form for instructions on how to complete this form.  
The activities of every Parish Round Table sponsored by your council should be included in your council's *Annual Survey of Fraternal Activity* (#1728).

### COUNCIL INFORMATION:

Is your Council a Parish Council?  Yes  No

Parent Council No.: \_\_\_\_\_

Base/Main Parish: \_\_\_\_\_

Language:  E  F  S  Other

Specify Language if Other: \_\_\_\_\_

(1) ROUND TABLE COORDINATOR:	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL

FULL PARISH NAME: \_\_\_\_\_ PARISH CITY: \_\_\_\_\_

NUMBER OF COUNCIL MEMBERS AT THIS PARISH: \_\_\_\_\_ NUMBER OF FAMILIES AT PARISH: \_\_\_\_\_ LANGUAGE:  E  F  S  OTHER AND SPECIFY: \_\_\_\_\_

(2) ROUND TABLE COORDINATOR:	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL

FULL PARISH NAME: \_\_\_\_\_ PARISH CITY: \_\_\_\_\_

NUMBER OF COUNCIL MEMBERS AT THIS PARISH: \_\_\_\_\_ NUMBER OF FAMILIES AT PARISH: \_\_\_\_\_ LANGUAGE:  E  F  S  OTHER AND SPECIFY: \_\_\_\_\_

(3) ROUND TABLE COORDINATOR:	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL

FULL PARISH NAME: \_\_\_\_\_ PARISH CITY: \_\_\_\_\_

NUMBER OF COUNCIL MEMBERS AT THIS PARISH: \_\_\_\_\_ NUMBER OF FAMILIES AT PARISH: \_\_\_\_\_ LANGUAGE:  E  F  S  OTHER AND SPECIFY: \_\_\_\_\_

(4) ROUND TABLE COORDINATOR:	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL

FULL PARISH NAME: \_\_\_\_\_ PARISH CITY: \_\_\_\_\_

NUMBER OF COUNCIL MEMBERS AT THIS PARISH: \_\_\_\_\_ NUMBER OF FAMILIES AT PARISH: \_\_\_\_\_ LANGUAGE:  E  F  S  OTHER AND SPECIFY: \_\_\_\_\_

(5) ROUND TABLE COORDINATOR:	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL

FULL PARISH NAME: \_\_\_\_\_ PARISH CITY: \_\_\_\_\_

NUMBER OF COUNCIL MEMBERS AT THIS PARISH: \_\_\_\_\_ NUMBER OF FAMILIES AT PARISH: \_\_\_\_\_ LANGUAGE:  E  F  S  OTHER AND SPECIFY: \_\_\_\_\_

(6) ROUND TABLE COORDINATOR:	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL

FULL PARISH NAME: \_\_\_\_\_ PARISH CITY: \_\_\_\_\_

NUMBER OF COUNCIL MEMBERS AT THIS PARISH: \_\_\_\_\_ NUMBER OF FAMILIES AT PARISH: \_\_\_\_\_ LANGUAGE:  E  F  S  OTHER AND SPECIFY: \_\_\_\_\_



Available in electronic format at [kofc.org/forms](http://kofc.org/forms)

	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL
<b>(7) ROUND TABLE COORDINATOR:</b>				
FULL PARISH NAME: _____		PARISH CITY: _____		
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: _____		NUMBER OF FAMILIES AT PARISH: _____	LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY: _____	
<b>(8) ROUND TABLE COORDINATOR:</b>				
FULL PARISH NAME: _____		PARISH CITY: _____		
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: _____		NUMBER OF FAMILIES AT PARISH: _____	LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY: _____	
<b>(9) ROUND TABLE COORDINATOR:</b>				
FULL PARISH NAME: _____		PARISH CITY: _____		
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: _____		NUMBER OF FAMILIES AT PARISH: _____	LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY: _____	
<b>(10) ROUND TABLE COORDINATOR:</b>				
FULL PARISH NAME: _____		PARISH CITY: _____		
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: _____		NUMBER OF FAMILIES AT PARISH: _____	LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY: _____	

Grand Knight \_\_\_\_\_

Date \_\_\_\_\_

A parish round table serves a parish in any number of ways. However, the ultimate aspiration of any parish round table remains the same: To actively engage Knights of Columbus members in order to aid the parish and sustain visible Catholic action through works of charity in every parish and mission throughout the Order, and in sustainable parishes to form the round table into a fully functioning council. Parish round tables are ideal to provide a Knights of Columbus presence and be of service to smaller parishes and missions, and to fill needs for ethnic development. In general, parishes with more than 150 families should first explore the possibility of forming its own council.

The grand knight and his officers make lists of council members who belong to those area parishes. All will automatically become part of that parish round table. New parishioners of the parish may be recruited, as well. The grand knight, with the help of his officers and insurance agents, inform all council members who belong to the designated parish, explain that the Order would like to set up a parish round table and then explain the benefits to them. The grand knight and a knight parishioner call on the pastor to offer help. Since the pastor assigns the projects, there will be no conflict with existing groups. The grand knight presents the priest with a list of Knights who are parishioners. The grand knight appoints only one parish round table coordinator for each designated parish. Also, the parish in which the round table is present cannot be the home parish of a council, unless the home council is established in a different language than the round table.

The grand knight completes and signs the *Report of Round Table Coordinator (Form #2629)* and emails it to [councilgrowth@kofc.org](mailto:councilgrowth@kofc.org) and sends copies to the State Deputy, District Deputy, State Round Table Chairman, and keeps a copy for council files. Form #2629 must be filed each year even if there are no changes. All round table activities should be reported on the councils Form #1728 – Annual Survey of Fraternal Activity. Formation of the parish round table and appointment of the coordinator are announced to those involved, and announcements are published in the parish and council bulletins. Once a round table grows and exceeds 30 members and still has potential to grow, the paperwork should be submitted to form a new council.

**SEND ORIGINAL TO:** Department of Fraternal Mission (email: [councilgrowth@kofc.org](mailto:councilgrowth@kofc.org))

**SEND COPIES TO:** State Deputy, State Round Table Chairman District Deputy, Council File